

**Network Minutes**

**Thursday December 11, 2014 CVRD Board Room- 6:00 pm**

**Present:** Rob Hutchins Chair, Co- chair, Denise Williams, Cindy Lise Regional Facilitator,Gerry Giles, Gus Williams, Anita McLeod, Melie De Champlain, Amy Trippe Brophy, Grant Waldman, Robert Calnan, Laura Court, Rick Juliusson, Candace Spilsbury, Val Crossley, Leslie Welin, Gretchen Hartley, Robin Routledge, Kathleen Erickson, Jane Sterk, Valorie Masuda

**Regrets:** Isabel Rimmer, Jane Hope, Rhoda Taylor, Jan Tatlock, Sheila Service

**Absent:** Bonnie Thomson,

**On Leave:** Jenn George, Jennifer Jones, Joanna Nielson

**Guests:** Denise McKinley, Aimee Sherwood, Mary Chudley

1. **Welcome and introductions.**
2. **Adoption of Agenda- Moved/second Approved**

**3. Celebrating Our Cowichan-** Grant Waldman informed the network of the many services and supports offered through the West Coast Men’s Society. These services include youth mentoring program, peer support, dad’s groups, youth circles, cooking, respect and compassion (anger management), support for new dads and more.

**4. Spotlight Speaker:** Mary Chudley from Patient as Partners- Voices Network walked the members through the

valuable resource that a patient voice brings to community tables, committees and initiatives. Patients as partners- patient voices is a community of BC patients, families, caregivers and others who are using their experiences to influence change in BC’s health care system. Through the network, they have the opportunity to work openly and collaboratively with health care providers and decision makers by lending their voice to important discussions around health care service delivery. There will be an orientation session in Duncan on March 5 to train new patient representatives. OCCHN members were provided with posters and information to engage potential patient voices partners.

5. **Delegation:** No delegation

1. **Minutes of November 13, 2014 Approved**
2. **Correspondence**: None
3. **Business arising from minutes** –
   1. None
4. **CCHN Committee Reports:**
5. **Admin Committee-** 
   1. **Budget-** November financials **Approved**
   2. **Business Arising from Admin Committee-** Consultants budget

**Subject:** Revision of 2014 Consultants Budget

When setting the 2014 budget a consultant for strategic planning was not anticipated. Upon reviewing the previous strategic plan it was determined that OCCHN had far surpassed its original goals and that additions to the strategic plan were required to move the network forward. Quest Consulting was hired to assist with the 2014 strategic planning.

**Motion**

**It is requested that 3,480.75 be moved from contingency 01211 207 500 to consultants 01211 202 2330**

***Carried***

* 1. **Granting:** All 2014 small grants have been distributed to recipients
  2. **Membership:** 
     + **Welcome to** Jane Sterk, Kathleen Erickson, Valorie Masuda
     + **New representative from the Municipality of North Cowichan will be** Tom Walker- City of Duncan and CVRD Representatives will be determined in January
     + **Best wishes to :** Anita Mcleod,John Koury and Pat Weaver who are leaving OCCNN
  3. **Asset Mapping / Data Collection-**
  4. **Communications:** No report
  5. **Website**-A website report was submitted – OCCHN had 15,734 visits where the viewer browsed the site. This number does not distinguish unique visitors. The busiest months were September, October and November

1. **OCCHN Liaisons**
   1. **Collaborative Services Committee** – Robin reported on the unique structure of the Collaborative Services Committee (CSC) that includes representation from Island Health, First Nations Health Authority, The Division of Family Practice, Specialists and the Community via Our Cowichan. The CSC is able to hold high level discussions regarding health services and planning within the region.
   2. **Attachment and Integration Committee-** Melie reported that this committee will become an integration and attachment steering committee. This group is currently reviewing the current state mapping of health services in the region which mapped 16 patient experiences in the community. It is important to note that the work underway at the CSC and the Attachment and Integration steering committee aligns with Our Cowichan and the work of the newly structured regional management team for the Cowichan region.
2. **New Business:**
   1. **Election of Co Chair-** Rob Hutchins term as Co- Chair ends December 31, 2014. He has agreed to let his name stand for another term. Jennifer Jones is currently on leave. Denise Williams has agreed to fill the role as interim Co- Chair until Jennifer returns.

**Motion- That Rob Hutchins be reinstated as Co Chair- Carried**

* 1. **Succession of Admin Committee-** It was noted that the members of the admin committee have been filling the role for quite some time. The admin Committee is open to all members who wish to engage in the administration duties of the OCCHN. These duties include: setting agendas; Planning for Spotlight Speakers and Delegations; Creating the Budget; Membership and monitoring the deliverables of the facilitator. New members are encouraged to join this committee and would be most welcome!
  2. **Update on CDH-** The technical committee and the consultant are still in the process of working to determine the final site selection. The process is confidential so no indications to the public have been made as to what the final two sites may be. It is hoped that there will be an announcement by March. New members of OCCHN were provided with the site selection criteria document for their reference.
  3. **Our Cowichan 2015 and Beyond Report** – Members were provided with a copy of the report and request for funding that was submitted to Island Health in the presentation to Allison Cutler. An ask of $160,000 per year for three years was included in our request for funding. In addition to working with the local community, Our Cowichan has offered to support Island Health in their endeavors to establish Health Networks throughout the Island Health region. We will not know until the New Year what funds may be available.
  4. **Small Group- Strategic Planning –**Cindy shared a power point presentation outlining the strategic planning progress to date. It was noted that OCCHN priorities are very closely aligned with Island Health, First Nations Health and the Division of Family Practice. There is still a little more work to be done in the small groups before finalizing the strategic priorities. 4 more questions to help facilitate the final decision which include:
     1. **Is the issue greater than the provincial or Island Health norm?**
     2. What effects does the issue have on the individual> i.e. death, disability, unhappiness
     3. What impact does the issue have on our health or community services? i.e cost to ER, or impact on social services
     4. What role can OCCHN play?

Small groups have been tasked with completing the 4 questions by January. The January meeting will be delegated to completing the strategic planning process.

* 1. **Setting the public engagement sessions –** It was agreed that no public engagement sessions will be planned until funding for OCCHN has been secured. It was felt that going to the public without knowing that the work of OCCHN could continue was not recommended.
  2. **Alumni staying engaged-**Alumni members will stay on the mailing list and will be included in all communications of OCCHN unless they otherwise choose to be removed.

**Meeting adjourned at 8:25 PM**

**NEXT MEETING THURSDAY January, 2014 CVRD BOARD ROOM – 6:00 PM- Dinner served at 5:30**

Minutes taken by Cindy Lise